

DIAMOND EXPO CENTER

FLEA MARKET

EXHIBITORS' CONTRACT

For Info or to Book a Space: (217) 370-4514 / Website: WWW.DIAMONDEXPOCENTER.COM

THE DIAMOND EXPO CENTER – 803 S. DIAMOND, JACKSONVILLE, ILLINOIS

TERMS AND CONDITIONS OF AGREEMENT

1. This contract is void if not signed and returned to Show Manager along with full amount of fee DUE BY: 2 weeks prior to show date.
2. The expo hall will be open for exhibitor set up on the Friday before the show date from 12:00 p.m. to 5:00 p.m.
3. Doors open at 6:30 a.m. on Saturday (Show Date) and exhibitors will have their merchandise set up and ready to sell by 7:00 a.m. for Early Bird Customers. Tables may be resold if exhibitor has not arrived by 7:00 a.m.
4. Exhibitor will at direction of show personnel. Improperly parked vehicles will be towed at owner's expense. Do not block doorways or walkways.
5. Exhibitor will not begin removing display until next contract is handed out at 2:30 p.m.
6. Exhibitor will remove all trash from display area before leaving.
7. Exhibitor will not sell anything illegal.
8. Exhibitor will not sell any noise emitting items nor connect to any electrical outlet without obtaining permission to do so from Show Manager.
9. Exhibitor will truthfully represent all items displayed or offered for sale.
10. Exhibitor will cooperate fully with all requests of Show Manager.
11. Exhibitor will not solicit for, advertise for, nor distribute flyers or promotional material for any other event on Show Date and Place listed above.
12. Exhibitor assumes all liability for their self, their personnel, their vehicles, and their property and indemnifies and releases from all liability the Show Managers, Diamond Center LLC, The Diamond Expo Center, and its personnel, including, but not limited to all claims, actions, damages, and expenses in connection with the loss of life or property or injury.
13. NO REFUNDS OR CREDITS if exhibitor fails to participate or fails to request for such to Show Manager, in writing or by phone, prior to 7 days before the Show Date for any reason whatsoever, (this means everything including adverse weather, illness/death, vehicle problems).
14. I will not use or allow the use of any chair until I have inspected it for safety/usability and agree to indemnify and to hold all the above mentioned parties harmless, persons who weigh more than 220 pounds should bring their own chair or make arrangements for a heavy duty chair.
15. If I allow others to share or sublease part of my spaces(s), I will be responsible for any mishaps, injuries or losses due to illness due to this, unless each sharing party also signs this form. I agree to read and obey the rules of the DIAMOND EXPO CENTER & the Diamond Center LLC.

PLEASE RESERVE _____ 10x10 Space(s) at \$15.00

PLEASE RESERVE _____ 10x20 Space(s) at \$30.00

FOOD VENDORS PLEASE CALL FOR PRICING! (217) 370-4514

I will need electricity at \$8.00 (per exhibitor). Available by advance request only. 100 ft. extension cord required.

By submitting this reservation, I agree to abide by all show rules or forfeit spaces without refund.

Approximate Table Contents: _____

Print Name _____ Phone (Cell): (____) _____ Text
Street _____ City _____ State _____ Zip _____
Email _____

TOTAL REMITTANCE ENCLOSED \$ _____ (Remittance must accompany reservations. No checks, money orders or cashier's checks only.)
Phone reservations will be held only 10 days for payment in full. No exceptions.

Tables will be reassigned to those on waiting list at 7:00 a.m. unless you notify us the time of your late arrival here: _____